



## GENERAL INSTRUCTIONS

1. Application should be filled up in Block letters only
2. The filled up application has to be handed over to the concerned AEE.
3. The Consumer is entitled to get his contract demand / sanctioned load reduced by executing a fresh Agreement
4. Registration cum Processing Fees has to be paid by the consumer as prescribed below.
5. For any clarifications please contact concerned Sub Division office
6. The application Registration / Re-registration cum Processing Fees payable by the Applicant for registration purpose is as follows:

Sl. No.	Category	Amount (inRs.)
1.	Domestic / Non-Commercial Lighting	25.00
2.	Domestic combined lighting & heating (AEH) / Non-Commercial / Non-Domestic combined lighting & heating	50.00
3.	Commercial Lighting	50.00
4.	I.P. Sets	50.00
5.	L.T. Power (3 phase)	100.00
6.	H.T. Power	250.00
7.	Commercial / Residential complexes / M.S. Buildings	As prescribed for each installation of that category as above subject to minimum of Rs. 250.00 per premises
8.	Layouts	250.00 per layout
9.	Public Lighting	25.00
10.	Application for reduction of sanctioned load / contract demand	As applicable to respective category of power supply as noted above.

7. **Indicative Maximum time limit**

The reduction will be given effect to from the meter reading date following the expiry of two months period from the date of registration of consumer's application for reduction of contract demand / sanctioned load.

For any Electricity Complaints/ Suggestions please call BESCO Helpline 1912  
Visit: [www.bescom.org](http://www.bescom.org)